



# GLOBAL NEUROETHICS SUMMIT | 2018

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## TRAVEL LOGISTICS MEMO

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### Itinerary

October 11, 2018 <i>Thursday</i>	Arrival and Welcome Dinner 1900-2100 <i>Conrad Hotel 6<sup>th</sup> floor, Studio 4</i>
October 12, 2018 <i>Friday</i>	Summit Day 1 800-1900 <i>Conrad Hotel 6<sup>th</sup> floor, Studios 1-3</i>
October 13, 2018 <i>Saturday</i>	Summit Day 2 830-1900 <i>Conrad Hotel 6<sup>th</sup> floor, Studio 1-3</i>
October 14, 2018 <i>Sunday</i>	Breakfast Recap* 830-930 Cultural Excursion (optional) 1000-1400

\* Breakfast recap at Conrad Hotel for lead authors and GNS organizers ONLY

The 2018 Global Neuroethics Summit will be held at the Conrad Seoul Hotel on October 11-14, 2018.

### Accommodation and Meals

Hotel accommodations at the Conrad Hotel are provided to all participants for up to 4 days/3 nights. The Summit will take place at the Conrad Seoul Hotel (information located at the bottom of the second page). Most meals will be provided at the Summit. Please join us for the Welcome Dinner on October 11 at the Conrad Seoul Hotel. The Farewell Dinner will take place off-site on October 13. Transportation to and from the hotel will be provided via shuttle bus.

### Travel and Reimbursements

Airfare will be reimbursed up to \$1500 USD internationally and \$500 USD from Asia. Please plan your flight to arrive on October 11, in time to join us for the welcome dinner at 7:00 pm, and depart on October 14 after 2:00pm if you plan on joining the cultural excursion. We will reimburse only non-refundable, economy fares. We will not reimburse any premium charges. If you have a situation requiring any extra accommodations, please contact us before booking your flight.

**Receipts showing proof of payment are required.** Please email Emily Floyd ([emilyfloyd@emory.edu](mailto:emilyfloyd@emory.edu)) by **October 30, 2018** with the following information:

- 1) Airline passenger receipt showing the payment method (Visa, American Express, Cash, etc.)
- 2) Your airline boarding pass as proof of travel (and your travel itinerary, if applicable)





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## Currency

The currency in South Korea is the Won (₩; KRW). It is recommended that you exchange for South Korean Won once you arrive at the airport in order to pay for a meal or transportation (taxi, bus, or train) into the city.

You may access an [online currency converter here: \(http://www.xe.com/currencyconverter/\)](http://www.xe.com/currencyconverter/).

## Getting to the Hotel (from Incheon airport)

**BY BUS** – The hotel provides a bus service to and from Incheon airport. The fare is 15,000₩. Tickets can be purchased using cash or credit card at ticketing offices located in the Arrival gates by the bus stops. Take **bus number 6030**. The ride is approximately 1.5 hours and stops in front of the hotel (**stop name: IFC Seoul Conrad Hotel**). The bus seats approximately 30 people and runs every 30 minutes beginning at 6:30 am. The bus will pick up at the airport at: **Terminal 1, 1<sup>st</sup> floor Arrival Gate 6B and 13A and Terminal 2, B1 floor Arrival Gate 32**.

**BY PRIVATE HOTEL CAR** – The Conrad Seoul Hotel offers private car transportation from the airport to the hotel for approximately 159,000₩. If you would like to organize this service, please contact Conrad Hotel concierge at: ConradSeoul\_Concierge@hilton.com.

**BY TAXI** – Taxis from Incheon Airport will be around 60,000₩. The ride takes around 1.5 hours. Taxi stands are located in the Arrivals, 1<sup>st</sup> floor of both terminals. Taxis may or may not accept credit card. Tipping is not customary.

Detailed instructions from Incheon International Airport and Gimpo International Airport can be found on the [hotel website here: http://conradhotels3.hilton.com/en/hotels/south-korea/conrad-seoul-SELCICI/about/directions.html](http://conradhotels3.hilton.com/en/hotels/south-korea/conrad-seoul-SELCICI/about/directions.html)

**To apply for reimbursement, please ask for a receipt or show them this text:** 영수증을 주세요.

When you check in, the hotel will request your name and a card for incidentals.

**Check-in time:** 4:00 pm

**Check-out time:** 11:00 am

	English	Korean
<b>Hotel Name:</b>	Conrad Seoul	콘래드 서울
<b>Hotel Address:</b>	10 Gukjegeumyung-ro (Yeouido) Yeongdeungpo-gu Seoul, 07326, South Korea	서울특별시 영등포구 국제금융로 10 (여의도동)
<b>Hotel Telephone:</b>	+82-2-6137-7000	

If you have issues in Seoul regarding getting around, translation, etc., you can contact Stepheni Uh [+44-7898-793558] or Hyunjung Kim (KBRI) [010-9242-1167].

